



Enrollment Application 2023–2024

“The Key to Early Learning”

Student's Name _____ Nickname _____ Boy / Girl _____ Birthdate _____ Age _____

Parent or Guardian _____ Home Phone _____ Cell Phone _____ Business Phone _____

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Email _____ Please check: _____ Married _____ Separated _____ Divorced _____ Re-Married _____ Spouse _____ Deceased _____ Other _____

Family Name _____

Street Address & Apt. (if applicable) _____

City State Zip Code _____

It is not our wish to invade your family's privacy. However, another school family may request your phone number or address for social contact or for a school directory.

____ Please do not give out our phone number/address.

School Program (September – June)

Please indicate the number of days per week

_____ Half Days _____ Lunch Bunch Option

_____ School Days _____ After Care Option

- AM Care from 7:30 AM to 9:00 AM at no additional cost
- Half day 9 AM to 12 Noon
- Lunch Bunch Hour 12 Noon to 1:00 PM
- School Day 9 AM to 3:00 PM
- * After Care Option from 3:00 PM to 5:00 PM
- Combination Programs are available upon request (i.e. 2 half days plus 1 school day)

Indicate your Child's Schedule Below

Morning Arrival Time

Afternoon Departure Time

_____	Monday	_____
_____	Tuesday	_____
_____	Wednesday	_____
_____	Thursday	_____
_____	Friday	_____

Requests: _____

Please note that you may not switch days from your scheduled program. However, you may add a day or hours if space is available in your child's class. You must prepay for the additional hours using an "Additional Hours Needed" form.

Please enroll my child for the 2023–2024 School Year, subject to Conditions of Enrollment on reverse side. My non-refundable Enrollment Fee of \$50 per child is enclosed, payable to The WonderKey School.

Signature of Parent or Guardian _____ Date Enrolled _____

www.wonderkeyschool.com

Conditions of Enrollment

1. The following forms, filled out in their entirety, are required for the acceptance of enrollment: (1) Questionnaire, (2) Medical Form, (3) Authorization Pick-Up Form, (4) Agreement Form and (5) Emergency Contact Form.
2. The Director reserves the right to cancel any enrollment or dismiss a student whose conduct, influence, or behavior is deemed unsatisfactory or inimical to the best interest of the school. The unused tuition will be refunded.
3. No refund will be made for days missed due to snow, inclement weather, vacation, holiday, teacher in-service, early withdrawal or illness. Days missed cannot be made up.
4. Depending on COVID-19 status, a \$25 monthly surcharge may be assessed with all protocols to be followed as outlined.
5. School must be notified at least 30 days in advance for withdrawal of student.
6. School is not responsible for students' equipment or personal belongings. Every effort will be made by the Director to safeguard possessions. Valuables should not be brought to school.
7. Students and Parents or Guardian agree to abide by all rules and protocols as established by the school.
8. Parent or Guardian gives permission to have the student participate in all activities at WonderKey.
9. Parent or Guardian gives permission to have photographs/videos/audios of student used in printed materials, electronic media or other media for promotional purposes.
10. A late charge of \$5.00 per day will be assessed for late payment. A \$35.00 charge will be made on any returned checks.
11. Written requests for placement with other students are subject to Directors' approval with the best interests of the student, class, and the school in mind.
12. It is understood that payment of tuition is the responsibility of the individual who has signed the agreement.
13. It is understood that we can only honor visitation restrictions if a copy of the court order is on file in the school office.
14. Entrance into the 4 Year Old classes requires toilet training
15. If, for unforeseen condition, war, illness, epidemics, Government restrictions, Acts of God, or any other reason, adverse weather conditions, loss by fire or windstorm to the premises, the Directors should find it advisable not to open the school or to terminate the school program before scheduled closing date of the school, the WonderKey School will be held harmless and no refunds will be made.

EQUAL OPPORTUNITY SERVICE PROVIDER

Licensed by the Pennsylvania Department of Human Services
and Accredited by Pennsylvania Keystone Stars/OCDEL
(Office of Child Development and Early Learning).